

# Mobile Electronic Devices Policy

## Purpose

The Department of Education does not permit student use of mobile phones in public schools unless for medical or teacher directed educational purpose.

The Student Mobile Phones in Public Schools policy bans students from using mobile phones from the time they enter school grounds to the conclusion of the school day. This includes smart watches and listening accessories, such as headphones and earbuds.

The policy supports staff and students to:

- reduce the potential for learning distraction
- protect the privacy of staff and students
- improve health and wellbeing
- reduce the chance of students bringing external issues to school through technology.

For the purpose of this policy, Mobile Electronic Devices (MED) refer to devices such as mobile phones, iPads, tablets, laptops, smart watches etc.

## Guidelines

Craigie Heights Primary School students:

- are not permitted to have an MED in their possession during the school day, or whilst on a school sanctioned activity or excursion.
- are to turn off MEDs and hand them into the office at the beginning of the school day and then collect at the end.
- are not permitted to turn MEDs back on until after they have left school grounds.

Exemptions apply for:

- students to monitor a health condition as part of a school approved documented health care plan
- specific purposes directed by the teacher.

All communication between parents and students during school hours should be through school administration. In the case of emergency students have access to school phones.

In order for a student to bring a MED to school, parents and carers need to complete the Request for Mobile Electronic Device form. This form will be filed with the class teacher and the office, as proof of permission.

No student may use a MED to record images or sound of other students on the school grounds.

Under no circumstances will the school accept responsibility for the loss, theft or damage to a student's mobile phone and/or electronic device.

As a matter of courtesy, it is expected that mobile devices belonging to visiting high school students be 'off and away all day'. Mobile devices belonging to staff, parents and visitors will be silent during class, duty, meetings and performances.

Students not complying with this policy will have their MED confiscated and their parents contacted to collect it.

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## Parent/Guardian Permission

I have read and understand the policy regarding MEDS at Craigie Heights Primary School and I understand that this form will be kept on file at the school.

I give my child permission to carry a mobile phone to school and understand that my child will be responsible for ensuring that the mobile phone is used appropriately at school.

Parent's name (print) \_\_\_\_\_

Parent's signature \_\_\_\_\_

Date \_\_\_\_\_

Student's name (print) \_\_\_\_\_

Mobile phone number \_\_\_\_\_

Student's signature \_\_\_\_\_

Date \_\_\_\_\_

Teacher's name (print) \_\_\_\_\_

Teacher's signature \_\_\_\_\_

Date \_\_\_\_\_